Administrative Report 11/10/22

Hello All,

I am very happy to announce that despite everything that has gone on in the last couple of months that everything is still afloat. I owe an extremely large thank you to Kristan for all her sacrifices and help that she has given to the district. She has really stepped up and taken on more responsibilities and I am extremely grateful to be able to work with her.

Here are some things that went on in the office during the last month:

* Paymentus-Caselle Implementation
	+ What are our next steps
		- Caselle
		- ExpressBill Pay/Invoice Cloud (11/16)/Point and Pay (11/14)
* Budget
* P&L Insurance Renewal
* Other Insurance Renewals
* Loan Payments
* Preparation for 2023 Election
* Preparation for 2023 Audit

Again, a huge thank you to all the staff and board members for your time and help the last couple of weeks.

I appreciate everyone’s help and consideration. Keep up the good work.