

CUCHARAS SANITATION AND WATER DISTRICT
16925 STATE HIGHWAY 12
CUCHARA, COLORADO 81055
Regular Board Meeting of the Board of Directors
June 10th, 2022

1. **CALL TO ORDER:**

Larry Dasenbrock opened the meeting at 9:00 am

2. **PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Larry Dasenbrock

3. **ROLL CALL:**

LARRY DASENBROCK: Present via Telecom

JAMES ALT: Present

RONALD BARBEE: Present via Telecom

DAVID GEORGE: Present

Note: The fifth elected Board member Will Malbon, has declined to be sworn in due to a pending relocation, thus was not in attendance.

Staff present: Shannon Shrout, Shaylee Andreatta & Kristan Lowe

Visitors present: None

4. **Appointment of Director Position:**

Omitted during section 6, Approval of Agenda.

5. **Election of Officers:**

Omitted during section 6, Approval of Agenda.

6. **Approval Of Agenda:**

Board members will postpone the discussion of section 4 & 5 until the July 2022 board meeting.

Jim Alt made a motion to approve the June 10th, 2022 as amended. David George seconded. All in favor. Motion carried.

7. **MINUTES CORRECTION AND APPROVAL: May 13th, 2022 Regular Meeting Minutes:**

Board members reviewed the May 13th, 2022 Regular meeting minutes prior to today's meeting. Larry Dasenbrock asked if there were any changes or additions needed. There were none.

Ron Barbee made a motion to approve the May 13th, 2022 Regular Meeting Minutes as presented. Jim Alt seconded the motion. All in favor. Motion carried.

8. **TREASURER'S REPORT:**

Jim Alt reviewed financial documents for May 2022 with the board and gave them a chance to ask questions. Jim provided an overview of the cumulative items through May and reviewed page 1 of the printed documents. He mentioned that Shaylee Andreatta has incorporated all adjustments requested by the auditor, Mike Dixon. Jim explained the balance in the debt/reserve line item reflects a semiannual loan payment made against principal loan expenses. He also provided an update to the ColoTrust reserve accounts regarding realized gains and losses. In May the ColoTrust accounts reflect unrealized gains. Lastly Shaylee explained there is a new line item on the treasurer's report to reflect property tax exemption in accordance to changes required by the Colorado State house bill 21-1312.

Larry Dasenbrock made a motion to approve the April 2022 Treasurer's Report as presented. Ron Barbee seconded the motion. All in favor. Motion carried.

9. **PUBLIC FORUM:** Nothing to Report

10. **REPORTS OF OFFICERS, COMMITTEES PROFESSIONAL CONSULTANTS and STAFF:**

a. **Operations Status Report: Reported by Shannon Shrout, Detailed Report Attached**

b. **Administrator Report: Reported by Shaylee Andreatta, Detailed Report Attached.**

c. **Water Stewardship Committee Report:**

Larry Dasenbrock provided a brief update regarding the Huerfano County Water Conservation District (HCWCD). He attended the meeting regarding the collaborative. He explained the Maria Stevens Grazing Association has repaired the pump used for dredging. The committee discussed river flows, concerns and plans for the future. The minutes have been posted on the HCWCD website. Topics included the cost estimates for Bruce Canyon and information regarding the new 50% design. Larry stated that he is not aware of any funding requests as of today but that he anticipates they will make a formal request. Jim Alt suggested speaking with the CSWD water attorney, Stuart Corbridge of Vranesh and Raisch to help determine whether the district should continue to participate in the storage collaborative.

d. Legal Case Updates:

Jim Alt provided an update and explained there is one new application regarding the pond location on case 22CW05. Stuart recommended a low concern application be filed and Jim Alt agreed. Jim Alt also mentioned a yield study to assess the condition of rights and water flows and to make the Baker Creek project a priority of discussion and planning. There is no action is needed by the board at this time. Jim Alt reviewed the email update provided by Stuart Corbridge of Vranesh and Raisch and briefly reviewed each case. He did make board members aware of an upcoming case, 21CW3084 that will need comments made by opposers by July 19, 2022 and stated Stuart Corbridge will assist with the diligence applications regarding Britton and White Creek reservoirs.

e. Rules and Regulations Committee report: Nothing to Report

f. Personnel Committee: Nothing to Report

g. Personnel Policy Committee: Nothing to Report

h. Information Technology Update:

Jim Alt plans to meet with Hayden Alworth (Computer Kernel) to install 2 new lap tops for the Business Administrator and Receptionist work stations. Hayden and Jim are continuing to work on the network problems regarding the CSWD street camera available for live stream on www.cuchara.org. Hayden is working on the ability to share the codes with the CSWD provider Streamline. He hopes Hayden is able to repair the old laptop from the Business Administrator's office and eventually put it back in operation at the Wastewater Treatment Plant. Lastly, Jim explained there has been internet outages through both Huerfano Tel and Century Link, he has reported the issue to Huerfano Tel.

i. Reports of Officers:

Larry Dasenbrock reminded board members that we need to respond to submitted letters of interest submitted for the open board position. Larry also reminded the staff to update the website to reflect the new deadline.

11. OLD BUSINESS:

• **Job Safety Analysis**

Shannon Shroust and David George are working on finalizing the Safe Work and Confined Space policies. They hope to have a draft of each ready to present at the June 2022 Regular Board meeting.

• **Bake Creek Plant Project Update:** Jim Alt explained the professional services agreement has been signed and that GMS Engineering Inc. has 120 days from June 8th, 2022 to provide a Preliminary Engineering Assessment Report (PER) addendum to the 2017 Water System Evaluation PER. They are working to provide the project needs assessment and design of the new water plant on Baker Creek. He also stated he has been researching energy impact assistance grant.

• **GMS Consulting Inc. – Service Agreement for Project Needs Assessment (PNA)**

Discussed during Baker Creek Project update, see above.

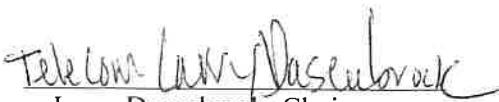
12. NEW BUSINESS:

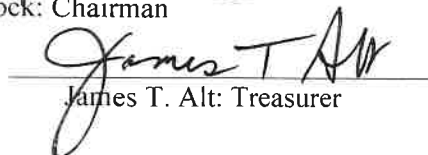
• **Discussion – Restricting outdoor water use**

Board members discussed river flows and acceptable levels. Larry, Shaylee and Shannon met to discuss information obtained by the Boyd Ranch gage and explained flows are very low for this time of year. There could be potential restrictions that will need to be enforced by the district to help conserve water and to help our neighbors downstream. Snow melt and snow totals are not improving and the board needs to encourage users to reduce their use. Larry and Jim suggested sending out a flier asking residents to conserve and to provide them information with things such as the best times to water. Jim Alt will assist with drafting a message that the CSWD field workers can distribute to residents. The board will make a decision at the July meeting whether to proceed with restrictions.

13. ADJOURNMENT:

Jim Alt made a motion for an adjournment of today's meeting. Larry Dasenbrock seconded the motion. All in favor. Motion carried. The meeting was adjourned at 11:37 am.


Larry Dasenbrock: Chairman


James T. Alt: Treasurer


David George: Vice Chairman


Ronald Barbee: Secretary