Administrative Report 5/13/22

Hello All,

This past month has been nothing short of busy and I am sure that is the same for all of you. Spring/Summer time around here is usually unbelievably busy.

During the last month we have been working on getting things in the office straightened out as well as learning new tasks with Caselle and Paymentus.

Jim Berg, Jim Alt, and I have started digging into the Water Rights and EQR’s. Right now we are working on going through all the documents and organizing them accordingly.

Jim Alt and I also sat down for some time during the last month to go through and “rework” the treasurer’s report. I believe that we have got to a great point and have a solid understanding of the necessities of the Treasurer’s Report for here on out.

Regarding Caselle and Paymentus, we are now working on the Customer Portal. There is a couple ways of doing this, one of which would be just us uploading the bills each month to Paymentus and they would update accordingly. I believe that this is the best way to go because Caselle is usually super complex and I believe it would cut down stress and confusion if we personally uploaded rather than Caselle running the interface. Paymentus is working on the Customer Portal now and I hope this is up and working within the month. The customer portal will add extra tools for our customers to have a personal login to view their bill electronically, set up paperless billing through email and text messaging, and automatic payments from credit/debit cards. I cannot wait to see how this works and I am sure that our customers will be overjoyed with the new additions.

As you all might have noticed, our new website is up and beautiful! I am so grateful that this is finally up and working. I do know of a view obstacles that we are still working on such as viewing the weather automatically as well as our camera outside. Both of these tools are very important to our customers.

Looking forward, I have a few webinars this month with the SDA. I am also taking a Professional Bookkeeping Course put on by Inuit-QuickBooks which is very informal and it helps me keep up on my accounting software.

I appreciate everyone’s help and consideration. Keep up the good work.