

CUCHARAS SANITATION AND WATER DISTRICT (CSWD)
16925 STATE HIGHWAY 12
CUCHARA, COLORADO 81055
Work Session- Special Meeting Minutes of the Board of Directors
C.R.S. Section §24-6-402 (4)(b)
March 12th, 2024 (Amended)

1. **CALL TO ORDER:**

Larry Dasenbrock opened the meeting at 8:39 am

2. **ROLL CALL:**

LARRY DASENBROCK: Present

JIM ALT: Present

RONALD BARBEE: Absent (Excused)

CHRIS SMITH: Present until 9:10 am

STEVEN DAVIS: Present, joined meeting at 9:10 am

Staff present: Terry Sykes & Kristan Lowe

Visitors present: Hayden Alworth, IT Vender with Computer Kernel

Approval of Agenda

Board members reviewed this agenda prior to today's meeting. Larry Dasenbrock asked if there were any changes or additions. There were none.

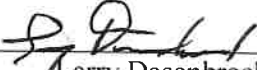
Larry Dasenbrock made a motion to approve the March 12th, 2024 Work Session agenda as presented. Chris Smith seconded the motion. All in favor. Motion carried.

IT Discussion Topics

- **Hayden to resolve Chris Smith' email connectivity issue.**
- **Hayden to resolve Larry Dasenbrock' email connectivity issues**
The connectivity issues were resolved during today's meeting. Board members discussed field workers using a hotspot for internet access.
- **Confirmation of intrusion messages being sent to staff**
Hayden addressed emergency contact information listed for alarms. Board members agreed this is now resolved.
- **Discussion on certificates and why expiration warnings are received**
Hayden provided explanation for certificates and will research the best option for the district. The executive committee will make the decision after Hayden gives a recommendation.
- **Paymentus Discussion**
Kristan Lowe will continue to work on the interface for Paymentus. Kristan will follow up with Caselle regarding txt file reporting. Kristan will begin to obtain new quotes for the electronic billing project. Board members would like to see a breakdown of upfront and monthly costs
- **Discuss technical efforts and merits of integrating standalone SCATAs**
The goal is to have all operating facilities plants on one integrated SCADA for remote access.
- **Hayden Alworth to install a VPN for Jim Alt**
Done

3. **Adjournment:**

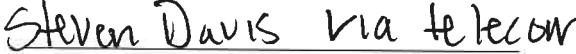
Jim Alt made a motion to adjourn today's meeting at 11:23 am. Steven Davis seconded the motion. All in favor. Motion carried.




Larry Dasenbrock: President



Chris Smith: Vice President



Steven Davis – Secretary



Jim Alt: Treasurer



Ronald Barbee: Director

