

CUCHARAS SANITATION AND WATER DISTRICT
16925 STATE HIGHWAY 12
CUCHARA, COLORADO 81055
Regular Meeting Minutes of the Board of Directors
April 8th, 2022

1. **CALL TO ORDER:**

Larry Dasenbrock opened the meeting at 9:00 am.

2. **PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Jim Berg

3. **ROLL CALL:**

LARRY DASENBROCK: Present

JAMES ALT: Present

RONALD BARBEE: Present

JAMES BERG: Present

DAVID GEORGE: Present

Staff present: Shannon Shrout, Shaylee Andreatta & Kristan Lowe

Visitors present: Marshall Moore (via telecom) and Will Malbon.

4. **APPROVAL OF AGENDA:**

Larry Dasenbrock asked if there were any additions or changes to today's Agenda. Jim Alt requested an item be added to section 10, New Business for the Baker Creek status update. Also, a minor change was made to Section 11, Adjournment. The wording regarding mask and temperature requirements has been removed.

Jim Alt made a motion to approve April 8th, 2022 Agenda as Amended. David George seconded the motion. All in favor. Motion carried.

5. **MINUTES CORRECTION AND APPROVAL: March 11th, 2022 Regular Meeting Minutes:**

Board members reviewed the March 11th, 2022 Regular meeting minutes prior to today's meeting. Larry Dasenbrock asked if there were any changes or additions needed. There was a minor change made to section 10, New Business. The CSWD Emergency Closure policy was approved by a roll call vote 4-0, Jim Berg abstained.

Jim Alt made a motion to approve the March 11th, 2022 Regular Meeting Minutes as amended. Jim Berg seconded the motion. All in favor. Motion carried.

6. **TREASURER'S REPORT:**

- Jim Alt reviewed financial documents for March 2022 with the board and gave them a chance to ask questions. Jim provided an overview of the cumulative items through March and reviewed page 1 of the printed documents. He mentioned he and Shaylee Andreatta have been working to amend January, February and March treasurer's reports, as a result of the 2021 audit adjustments. Jim and Shaylee will provide the amended treasurer's reports at the next board meeting for approval. Jim explained the capital income account reflects decrease in the net asset value of the Colotrust Edge accounts, as the interests rates have changed. Jim also mentioned the district is anticipating making a payment on interest and principal for the loan payment that is due in May. Shaylee gave a brief update to explain the CEBT payments. She stated a payment was made twice in March and so the district wouldn't need to submit a payment in April. Jim stated that overall March has been a typical month and that operating income is in line with the budget.
Jim Berg made a motion to approve the March 2022 Treasurer's Report as presented. Ron Barbee seconded the motion. All in favor. Motion carried.

7. **PUBLIC FORUM:** Marshall Moore a longtime seasonal resident in Cuchara took a moment to express his gratitude and appreciation to Jim Berg for his many years of service on the Cuchara Board of Directors.

8. **REPORTS OF OFFICERS, COMMITTEES PROFESSIONAL CONSULTANTS and STAFF:**

a. **Operations Status Report: Reported by Shannon Shrout, Detailed Report Attached**

b. **Administrator Report: Reported by Shaylee Andreatta, Detailed Report Attached.**

c. **Water Stewardship Committee Report:**

Jim Alt provided a brief update regarding the Huerfano County Water Conservatory District (HCWCD). He stated the collaborative shared the minutes from the last meeting held on March 28th, 2022. The minutes have been posted on the HCWCD website. Topics included the cost estimates for Bruce Canyon and information regarding the new 50% design. Jim stated that he is not aware of any funding requests as of today but that he anticipates they will make a formal request.

Jim Alt suggested speaking with the CSWD water attorney, Stuart Corbridge of Vranesh and Raisch to help determine whether the district should continue to participate in the storage collaborative.

d. Legal Case Updates:

Jim Berg provided an update and explained that there are no new cases and that no action is needed by the board at this time. He reviewed the email update provided by Stuart Corbridge of Vranesh and Raisch and briefly reviewed each case. Jim mentioned the board needs to finalize the agenda for the meeting scheduled with Stuart on 4/18/2022. Jim Berg explained that Jim Alt will provide legal case updates at the next meeting and that we should give Stuart notice of this change.

e. Rules and Regulations Committee report:

Jim Berg stated the Rules and Regulation's document is under review and that he has been working with Shannon ShROUT and Kristan Lowe to finalize revisions needed in section 6. The committee hopes to have the section ready for approval at the next board meeting. Kristan Lowe has incorporated all of the documents that Rheanne Velie had been working on and merged them into one document that is now being revised.

f. Personnel Committee: Nothing to Report

g. Personnel Policy Committee: Nothing to Report

h. Information Technology Update:

Jim Alt advised the board that new Dream Station workstations have been ordered and that he and Hayden Alworth (Computer Kernel) are working on finalizing the installation. He hope to repair the old laptop from the Business Administrator's office and eventually put it back in operation at the Wastewater Treatment Plant. Lastly, Jim Alt reminded the board and staff members present to use extreme caution when opening any attachments or links in all emails.

i. Reports of Officers: Nothing to Report

9. OLD BUSINESS:

• **Job Safety Analysis –David George**

David George is continuing to work on the CSWD Confined pace and Safe Work Practice policies. He hopes to have a draft ready for review at the May, 2022 board meeting.

10. NEW BUSINESS:

• **GMS Inc. Consulting Engineers (GMS) – Dannah Koeniger, Congressional Directive Spending Application Discussion:**

Jim Alt explained he has been in contact with Dannah of GMS and that she will be assisting on the Baker Creek project. Dannah has instructed Jim Alt to obtain letters of support for the quickly-closing Congressional Directed Spending opportunity. She will submit the application on behalf of CSWD today, April 8th, 2022. Jim Alt mentioned a few members of the community that he plans to reach out to for support.

• **Collins Cole, Flynn Winn, & Ulmer PLLC. (CCFWU) – Notice of Perpetual Lien.**

Shaylee Andreatta explained that CCFWU has drafted the Perpetual Lien document for Amber Olsen of 488 Hill Road. Larry Dasenbrock (Board Chair) will need to sign the Perpetual lien document and Shaylee will notarize it at that time and then provide it to CCFWU to file on the behalf of CSWD.

Jim Alt made a motion to proceed with the Perpetual Lien for Amber Olsen of 488 Hill Rd. Cuchara, Co 81055 in the amount of \$2791.31 + any newly accrued service fees. David George seconded the motion. All in favor. Motion carried.

• **Discuss and Approve CSWD Personnel Policy:**

Board members reviewed the CSWD Personnel Policy prior to today's meeting. All revisions have been completed.

Jim Alt made a motion to approve the CSWD Personnel Policy as presented. David George seconded. Roll Call

Vote: Larry Dasenbrock in favor, Ron Barbee in favor, David George in favor, Jim Alt in favor, Jim Berg in favor. Motion carried 5/0

• **Baker Creek Status Update:**


Jim Alt explained that he is planning to meet with Dannah Koeniger of GMS the week of April 25th-29th, 2022 at their office in Colorado Springs. Dannah has provided some information for either a new water plant or updating the old plant. Jim Alt would like to schedule a monthly project review with Dannah. He stated a preliminary needs assessment is needed and that they have a tentative installation start date planned for May 2023.

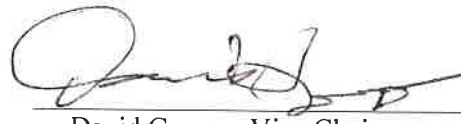
11. ADJOURNMENT:

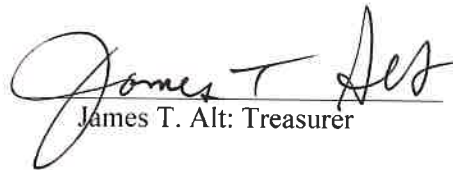
Larry Dasenbrock reminded the board that this is Jim Berg's last regular board meeting as a director and that next month CSWD will welcome a new board member, Will Malbon. He thanked Jim Berg for his dedication and also made mention of

many impressive achievements and overall growth that Jim contributed to over the years. Jim offered countless time and energy to the district and he will be missed greatly.

Jim Berg made a motion for an adjournment of today's meeting. Jim Alt seconded the motion. All in favor. Motion carried. The meeting was adjourned at 11:03 am.


Larry Dasenbrock: Chairman


David George: Vice Chairman


James T. Alt: Treasurer


Ronald Barbee: Secretary

